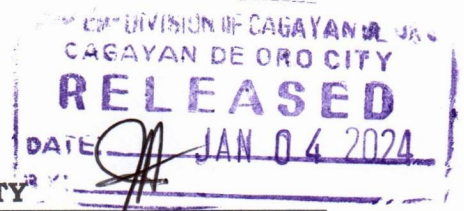




Republic of the Philippines
Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

2 January 2024

DIVISION MEMORANDUM

No. 05 s. 2023

ADDENDUM TO DIVISION MEMORANDUM NO.586 s.2023 OFFICERS OF THE
DAY (OD) OFFICIAL ASSIGNMENT

TO: Concerned Division Office Personnel
This Division

1. This refers to **Division Memorandum No. 478 s.2023** titled Officers of the Day (OD) Official Assignment.
2. To ensure continuous service delivery and client satisfaction, this Office hereby designates personnel as Officers of the Day as indicated in the attached schedule. This is in consonance with the Civil Service Commission's Citizen Charter under its feedback and redress mechanism.
3. The assigned personnel will serve as frontline service officer (from 8:00-12:30 NOON and 12:30-5:00 PM) to entertain concerns and queries of all transacting clients and properly channel to concerned employee or section.
4. Further, it is the responsibility of the assigned OD to inform the Head of Office in case of official travel/official business/absences during his/her assigned schedule.
5. Enclosed in this memorandum is the list of the Officer of the Day.
6. For information and strict compliance.

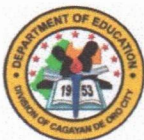
ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated.

Reference: None

To be indicated in the Perpetual Index
under the following subjects:
Officers of the Day

APAR/ DM – Addendum to division memorandum no. 478, s. 2023



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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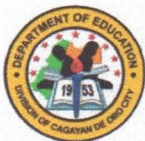
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

FEBRUARY 2024

1 AM	Christy Amor A. Amoguis	27 AM	Derrold Marl S. Aves
PM	Florie M. Palarca	PM	Aisa T. Badana
2 AM	Ignacio Gabule	28 AM	Ariel L. Aranez
PM	Gleven Chito B. Manaug	PM	Kurt Celica A. Bacas
5 AM	Louie B. Banaag	29 AM	Ely V. Mamaclay II
PM	Marife A. Abrogar	PM	Alrose A. Veloz
6 AM	Darlene B. Palamine		
PM	Leah Neneria		
7 AM	Baby Jane Nangcas		
PM	Noelfred Balarote		
8 AM	Maria Theresa Alson		
PM	Jewilyn Jomoc		
9 AM	Kriscia M. Alegado		
PM	Maria Rufel A. Anero		
12 AM	Rowena B. Calfoforo		
PM	Mitos Tessa B. Duetes		
13 AM	Faith Cadavos		
PM	Carl Edwin N. Canios		
14 AM	Jennifer B. Dadole		
PM	Lourdes P. Maghanoy		
15 AM	Charisse C. Udang		
PM	Catherine G. Ocate		
16 AM	Carl Edwin N. Canios		
PM	Ryan C. Sambaan		
19 AM	Donnacelle F. Ernacio		
PM	Donna Dumaog		
20 AM	Hazel Joy P. Zambrano		
PM	Romeo B. Aclo		
21 AM	Eleanor Consejo H. Rollan		
PM	Amor A. Radaza		
22 AM	Jean T. Loquillano		
PM	Roy H. Lumban		
23 AM	Ryan Q. Blanco		
PM	Baldomero Mark B. Meso III		
26 AM	Jamcel A. Chacon		
PM	Pauline C. Angara		



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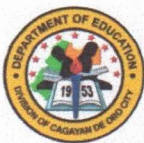


Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

MARCH 2024			
1 AM	Rodel S. Megollas	27 AM	Julieta N. Dolero
PM	Vergil Bob M. Gomez	PM	Lilibeth L. Logronio
4 AM	Jairus John M. Gochoco	28 AM	Joel D. Potane
PM	Loredelle L. Tacandong	PM	Lanie M. Signo
5 AM	Jean Vasallo	29 AM	Darlene B. Palamine
PM	Eyza Monteza	PM	Leah Neneria
6 AM	Angela Vincent A. Torres		
PM	Charise May D. Recina-Cebrian		
7 AM	James Roberto Z. Sijo		
PM	Joanne A. Dela Rosa		
8 AM	Kristine Harvey D. Via		
PM	Evangeline Lozada		
11 AM	Efren B. Facun		
PM	Anna Marie Larangjo		
12 AM	Beatriz G. Alilin		
PM	Joanne Ruth S. Madela		
13 AM	Mary Katherine Palamine		
PM	Marivel O. Pates		
14 AM	Kristian B. Murillo		
PM	Romeo B. Aclo		
15 AM	Juan A. Mingo		
PM	Paraida Orangot		
18 AM	Jerly Eluna		
PM	Ray O. Maghuyop		
19 AM	Helen Lucman		
PM	Jinky M. Arnejo		
20 AM	Milagros P. Recamadas		
PM	Sylvio C. Carciller		
21 AM	Marife A. Ramos		
PM	Anita M. Gochuco		
22 AM	Shirley A. Merida		
PM	Cynthia V. Yanez		
25 AM	Margie G. Andrade		
PM	Angelito U. Felisilda		
26 AM	January Gay T. Valenzona		
PM	Janry B. Colonia		



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Department of Education

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Office of the Schools Division Superintendent

APRIL 2024			
1 AM	Christy Amor A. Amoguis	25 AM	Derrold Marl S. Aves
PM	Florie M. Palarca	PM	Aisa T. Badana
2 AM	Ignacio Gabule	26 AM	Ariel L. Aranez
PM	Gleven Chito B. Manaug	PM	Kurt Celica A. Bacas
3 AM	Louie B. Banaag	29 AM	Ely V. Mamacalay II
PM	Marife A. Abrogar	PM	Alrose A. Veloz
4 AM	Darlene B. Palamine	30 AM	Noelfred Balarote
PM	Leah Neneria	PM	Maria Theresa Alson
5 AM	Baby Jane Nangcas		
PM	Noelfred Balarote		
8 AM	Maria Theresa Alson		
PM	Jewilyn Jomoc		
9 AM	Kriscia M. Alegado		
PM	Maria Rufel A. Anero		
10 AM	Rowena B. Calfoforo		
PM	Mitos Tessa B. Duetes		
11 AM	Faith Cadavos		
PM	Carl Edwin N. Canios		
12 AM	Jennifer B. Dadole		
PM	Lourdes P. Maghanoy		
15 AM	Charisse C. Udang		
PM	Catherine G. Ocate		
16 AM	Carl Edwin N. Canios		
PM	Ryan C. Sambaan		
17 AM	Donnacelle F. Ernacio		
PM	Donna Dumaog		
18 AM	Hazel Joy P. Zambrano		
PM	Romeo B. Aclo		
19 AM	Eleanor Consejo H. Rollan		
PM	Amor A. Radaza		
22 AM	Jean T. Loquillano		
PM	Roy H. Lumban		
23 AM	Ryan Q. Blanco		
PM	Baldomero Mark B. Meso III		
24 AM	Jamcel A. Chacon		
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